

| Course Title: | WorldServer Fundamentals |
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| Learning Objectives: | During this training module, you will learn the fundamentals of WorldServer, including the benefits of using WorldServer, navigation through the WorldServer user interface, an introduction to translation memories and terminology databases as used in WorldServer and how to get started. |
| Target Audience: | This course is for all users of WorldServer |
| Course Duration: | 1 day in class or 3hr web based |
| Prerequisites: | None |
| Course Delivery Mode: | This course is hands-on and can be delivered at your premises or can be delivered over a live, web-based session. |



Topics Covered:

- WorldServer key concepts
 - Benefits of using WorldServer
 - Roles and responsibilities
 - Workflows
 - Projects
 - Tasks
 - Translation memories
 - Terminology databases
- Getting started with WorldServer
 - Accessing WorldServer
 - Logging in

Further Information:

For further information on any of our courses, training delivery options and course dates or course fees please contact us at learn@rws.com

About RWS

RWS Holdings plc is a unique, world-leading provider of technology-enabled language, content and intellectual property services. Through content transformation and multilingual data analysis, our unique combination of technology and cultural expertise helps our clients to grow by ensuring they are understood anywhere, in any language.

Our purpose is unlocking global understanding. By combining cultural understanding, client understanding and technical understanding, our services and technology assist our clients to acquire and retain customers, deliver engaging user experiences, maintain compliance and gain actionable insights into their data and content.

Our clients include 90 of the world's top 100 brands, the top 20 pharmaceutical companies and 19 of the top 20 patent filers. Our client base spans Europe, Asia Pacific, and North and South America. We work in the automotive, chemical, financial, legal, medical, pharmaceutical, technology and telecommunications sectors, which we serve from 80+ global locations across five continents.

Founded in 1958, RWS is headquartered in the UK and publicly listed on AIM, the London Stock Exchange regulated market (RWS.L).

For further information please visit <u>www.rws.com</u>.

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