

Course Title Trados Studio Cloud Capabilities eLearning Course

Learning Objectives

This course is designed to help users who want to quickly get started with Trados Studio Cloud Capabilities, and who want to improve their knowledge of how to work with its basic productivity features.

Key topics are:

- Introduction to CAT Technologies
- Initial Setup of your Trados Cloud Environment
- Creating Projects
- Translating in your Web Browser
- Using the Cloud Capabilities from Trados Studio

Target Audience:

This course is for:

- Translators who have little or no experience using Trados Studio Cloud Capabilities and want quickly get started and who want to improve the knowledge of its basic features.

Course Delivery Mode:

This course is available in the following delivery modes:

- eLearning

Further Information:

For further information on any of our courses, training delivery options, course dates and fees, and the Trados Certification programme, please contact us at producttraining@rws.com.

Topics covered during the course

- **Module 1**

- Introducing Trados Studio's Cloud Capabilities
 - What is Trados Studio Cloud Capabilities
 - Introduction to CAT Technologies
 - The Translation Process
- Logging into your Cloud Account
 - How to first log in to your Trados Cloud Account
 - The Trados User Interface in the Browser
 - Switching between different Cloud Accounts
- Customers
 - What are Customers?
 - Creating Customers
- Setting up Translation Resources
 - Creating a Translation Memory
 - Creating a Termbase and Entering Terms
 - Creating a translation Engine

- **Module 2**

- Creating a Project
 - Creating your first Project
- Translating a Microsoft Word File
 - Accepting and Opening the File for Translation in Online Editor
 - Taking your first Translation Steps
 - Applying Formatting and Checking the Layout
 - Looking up Terminology during Translation
- Completing the Project
 - Download the finished Target File to send to your customer
 - Set the Projects to Complete
- Creating a Project Template
 - What is a Project Template?
 - Creating the Project Template
- Creating a Project with a Template
 - Creating a New Project with a Template

- **Module 3**

- Adding a File to an existing Project
 - Adding a PowerPoint File to the Project
- Using Neural Machine Translation
 - Advantages of using (Neural) Machine Translation System (NMT)
 - Overview of the currently available Machine Translations Systems
 - Editing the Translation Engine to include an NMT Provider
 - Creating a Project with an NMT Provider
- Working on cloud projects in Trados Studio



Logging in to the Cloud from Trados Studio
Creating a Cloud Project from Trados Studio
Opening Translatable Files in Trados Studio and using Cloud Resources
Switching from Trados Studio to Online Editor
Creating the Target File

- Online Editor and Trados Studio Keyboard Shortcuts

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Our purpose is unlocking global understanding. By combining cultural understanding, client understanding and technical understanding, our services and technology assist our clients to acquire and retain customers, deliver engaging user experiences, maintain compliance and gain actionable insights into their data and content.

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Founded in 1958, RWS is headquartered in the UK and publicly listed on AIM, the London Stock Exchange regulated market (RWS.L). For further information please visit www.rws.com.

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